

The undersigned Carlo Martucci as Legal Representative of TTB Engineering SA,
Data Controller of personal data.

We inform you pursuant to the Federal Data Protection Law (LPD) of 25 September
2020 as well as EU Regulation 679:2016 (RGPD) that your data is processed with
the following purposes and methods.

OBJECT OF THE TREATMENT

The Data Controller processes the personal identification data (by way of example
and not limited to: name, surname, company name, address, telephone, fax, e-mail,
bank details) communicated by you upon the conclusion of contracts for the services
provided by the Data Controller .

PURPOSE OF THE TREATMENT

Your personal data is processed without your consent:

- conclude contracts for the services provided by the Owner
- fulfill the pre-contractual, contractual and fiscal obligations deriving from existing
relationships with you
- fulfill current and binding legislative, regulatory and regulatory obligations
- exercise the rights of the Data Controller, for example the right of defense in court

Your data are processed only with your specific and express consent, for the
following purposes:

- send you via post, e-mail, text message, telephone contacts commercial
communications and/or advertising material on the services offered by the Data
Controller and surveys of the degree of satisfaction with the quality of the services
provided

PROCESSING METHODS

The processing of your personal data is carried out by means of the operations:

collection, recording, organisation, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data.

Your personal data is subjected to both paper and electronic processing.

RECIPIENTS OF PERSONAL DATA

Your data is made accessible for the purposes mentioned to:

- partners, employees, and staff of the Data Controller, in their capacity as Managers, Representatives, System Administrators
- third-party companies or other subjects (by way of example and not limited to, credit institutions, professional firms, suppliers, consultants) who carry out activities on behalf of the Data Controller
- entities to which communication is mandatory to meet specific current and binding legislative requirements

TRANSFER OF PERSONAL DATA

Personal data is stored on a server located on the Swiss territory.

If it were necessary to move the server, the Data Controller hereby ensures that the transfer will take place in compliance with the applicable legal provisions.

STORAGE OF PERSONAL DATA

The Data Controller will process personal data for the time necessary to fulfil the aforementioned purposes and, in any case, no later than 10 years from the termination of the relationship for service purposes and no later than 3 years from the collection of data for marketing purposes.

NATURE OF THE PROVISION OF DATA

The provision of personal data for the purposes mentioned without your consent is mandatory:

in their absence, the requested services cannot be guaranteed.

The provision of personal data for the purposes mentioned with your consent is optional, you can therefore decide not to provide any data or to subsequently deny the possibility of processing data already provided:

in this case, you will not receive commercial communications and advertising material relating to the services offered by the Data Controller.

RIGHTS OF DATA SUBJECT

In your capacity as Data Subject, you have the right to obtain confirmation from the Data Controller as to whether or not personal data concerning you is being processed and, in this case, to obtain access to the personal data and the following information:

- the purposes of the processing
- the categories of personal data in question
- the recipients or categories of recipients to whom the personal data have been or will be communicated
- the expected retention period of personal data
- the existence of the right of the Data Subject to ask the Data Controller to rectify, cancel, limit the processing of personal data concerning him or to oppose their processing
- the right to lodge a complaint with a Supervisory Authority
- if the data are not collected from the Data Subject, all available information on their origin
- the existence of an automated decision-making process, including profiling and, at least in such cases, significant information on the logic used, as well as the importance and expected consequences of such processing for the Data Subject.

PROCEDURE TO EXERCISE THE RIGHTS

You can exercise your rights at any time by sending:

- a registered letter to the Data Controller
- an e-mail to B.Fasola@ttb-eng.com

Data Controller

TTB Engineering SA Carlo Martucci (CEO) _____

Place : Riva San Vitale Date : _____

With reference to the information received, the Data Subject

He agrees

He doesn't agree

Name and surname of the Data Subject _____

Legible signature of the Data Subject _____

Place, date _____